



PAYROLL REGISTRATION FOR EMPLOYEE SELF SERVICE TO ACCESS PAY STUBS AND MORE!

1. To register for your **Employee Self Service** (ESS) account, please go to the following link:
 - a. ESS Link: <https://www.readypayonline.com/Proliant/Login/Login.aspx>
2. Once here, you will click on the "Register" button to create your login credentials:

Proliant.

Welcome to ReadyPay™ Online

Employee Login

Username

Password

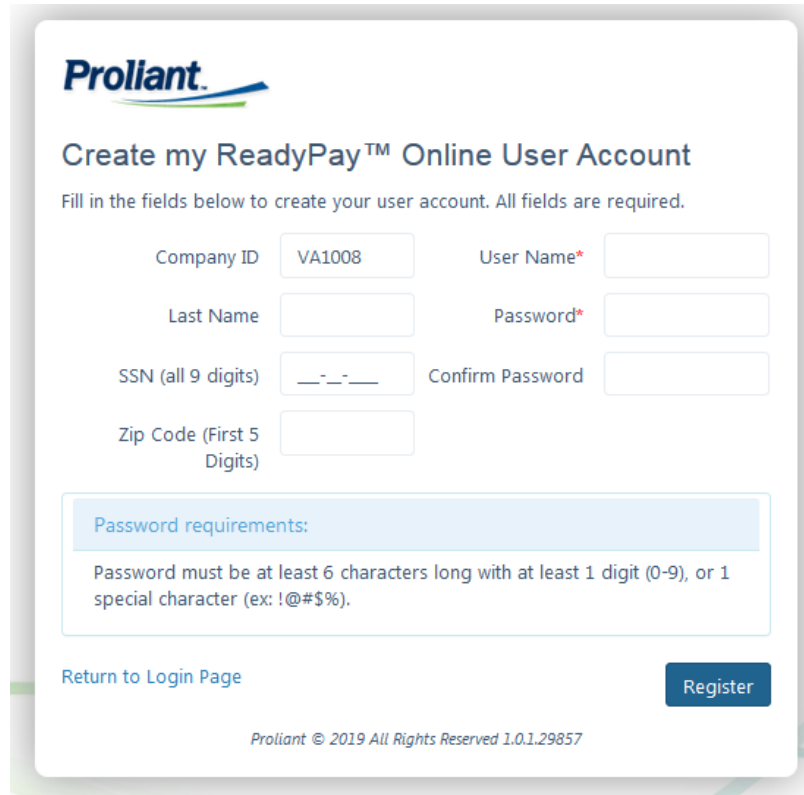
[Forgot your password or user name ?](#)

If you are an administrator or a manager with access to enter payroll, run reports, etc, please click this link to access the correct portal. [Switch to Administrator Login](#)

[Don't have an account?](#)

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3. You will be asked for your company ID (which is **VA1008**), Last Name, Full Social Security Number, and the Zip Code of your residence.
4. You may then create a unique username for yourself, and your password ***must adhere to the password requirements*** (6 characters long, with at least 1 digit or 1 special character).



Proliant.

Create my ReadyPay™ Online User Account

Fill in the fields below to create your user account. All fields are required.

Company ID User Name*

Last Name Password*

SSN (all 9 digits) Confirm Password

Zip Code (First 5 Digits)

Password requirements:

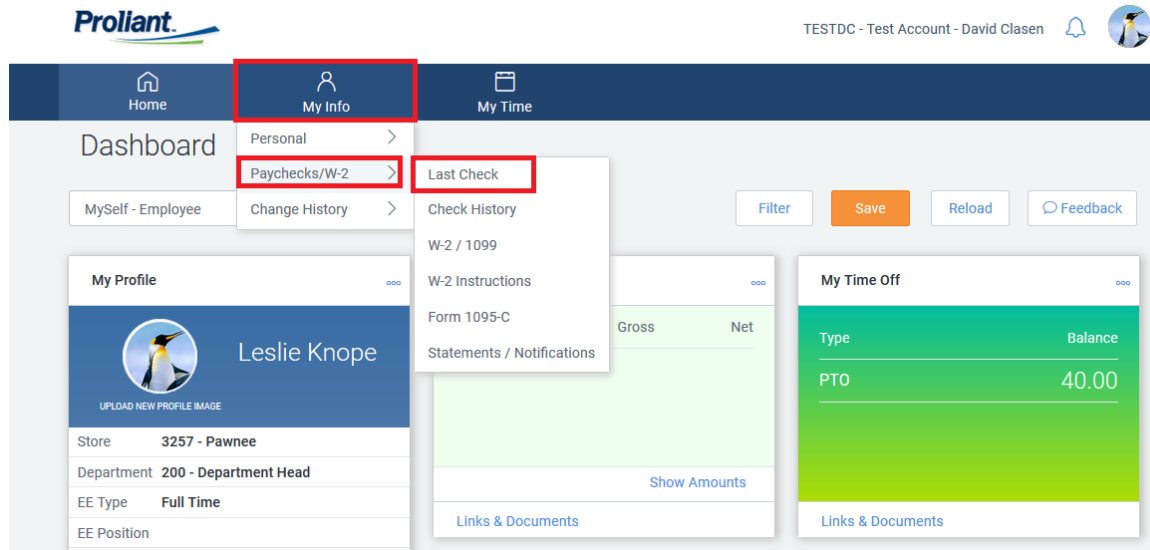
Password must be at least 6 characters long with at least 1 digit (0-9), or 1 special character (ex: !@#\$%).


[Return to Login Page](#) **Register**

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To download your pay stubs, follow the directions below (**must be done on a computer, not your mobile phone**):

1. Use the same login link as above to log in to your ESS account.
2. Your pay stubs are located under the **My Info > Paychecks W-2 > Last Check** (see below).




Proliant. TESTDC - Test Account - David Clasen 

Home **My Info** My Time

Dashboard Personal > Paychecks/W-2 > Last Check

MySelf - Employee Change History > Check History

My Profile Filter Save Reload Feedback

 **Leslie Knope**

UPLOAD NEW PROFILE IMAGE

Store **3257 - Pawnee**

Department **200 - Department Head**

EE Type **Full Time**

EE Position

W-2 / 1099

W-2 Instructions

Form 1095-C

Statements / Notifications

Gross Net

Show Amounts

Links & Documents

My Time Off

Type	Balance
PTO	40.00

Links & Documents